

Erasmus student charter

This Charter is for higher education students and recent graduates going abroad to study or do a traineeship, supported by the Erasmus+ programme.

The Erasmus+ programme aims to support the educational, professional and personal development of the participating students and recent graduates. It also seeks to promote equal opportunities and access, inclusion, diversity and fairness across all its actions. Finally, the programme contributes to achieving the EU's goals related to digital transformation, sustainable development and active citizenship. The Erasmus Student Charter reflects the above-mentioned values and priorities, aiming to adequately inform participants about their entitlements and obligations and ensure the successful implementation of their mobility.

BEFORE THE MOBILITY PERIOD

YOUR ENTITLEMENTS

You are entitled to receive guidance on the application process and information on the receiving institution/organisation, as well as on activities available for the mobility period abroad from your sending institution.

You are entitled to receive a pre-financing payment of the Erasmus+ grant no later than (whichever comes first) 30 calendar days after the signature of the grant agreement by both parties, or the start date of the mobility period.

Institutions can ask for a confirmation of arrival before the pre-financing payment is made. In those cases, you are entitled to receive a pre-financing payment of the grant no later than (whichever comes first) 30 calendar days after the signature of the grant agreement by both parties, or upon receipt of the confirmation of arrival. The option of paying upon receipt of a confirmation of arrival is not applicable for participants with fewer opportunities.

If you are engaging in student mobility for studies, you should be able to sign a digital learning agreement setting out the details of the activities abroad. If agreed with your institution, you may sign the digital learning agreement via the Erasmus+ Mobile Application.

You are entitled to receive information on the automatic recognition procedures and grading system used by the receiving institution.

You are entitled to receive information on obtaining insurance, finding housing, securing a visa (if required), and facilities/support available for those with special needs.

You are entitled to access an online language assessment and online language courses free of charge through the Online Language Support (OLS) after being selected for mobility. You will be able to evaluate your level and get opportunities to access specific features fitting your language learning needs to make the most of your learning period abroad.

Erasmus+
programme

**Enriching lives,
opening minds.**

YOUR OBLIGATIONS AND DUTIES

You must sign a grant agreement with the sending institution and a learning agreement with the sending and the receiving institution, setting out the details of the activities abroad, which is the basis for ensuring the automatic recognition of your mobility period abroad (through spelling out the credits you are expected to earn and counting them towards your home degree).

You need to undergo an online language assessment free of charge through the Online Language Support after being selected (provided this is available in the main language

of instruction / work abroad), so as to evaluate your level and get opportunities to access specific features fitting your language learning needs to make the most of your learning period abroad.

Upon receiving the information and guidance on obtaining insurance from your Higher Education Institution, you should ensure that you have health insurance coverage for your stay abroad. In the case of student mobility for traineeships, you should ensure, together with your traineeship host, that you take up also liability and accident insurance coverage.

DURING THE MOBILITY PERIOD

YOUR ENTITLEMENTS

You are entitled to be treated equally to the local students/employees and not be discriminated against on the basis of your age, ethnic origin, race, nationality, membership of a national minority, culture, language, gender, sexual orientation, marital status, caring or parental responsibilities, illness, ability or disability, mental health status, medical condition, physical appearance, socio-economic background, religious faith or affiliation or lack thereof, political affiliation or opinions or lack thereof, or any other distinction.

You are entitled to academic freedom in communicating or sharing ideas and facts as well as in any potential research you might carry out throughout your mobility period.

You are entitled to benefit from networks of mentors and buddies where available at the receiving institution/organisation.

You are entitled to be heard in and informed about student organisations on campus, the governance and quality assurance systems of the receiving institution, as well as any relevant student support services (e.g. student unions and student representatives, ombudspersons).

If enrolled in a higher education institution located in an EU Member State or third country associated to the Erasmus+ Programme, you are entitled to continue receiving the same student grants or loans from your sending country while abroad.

You are entitled to additional financial support from Erasmus+ if you are a participant with fewer opportunities or if you choose to travel with sustainable means of transport.

You must not be charged fees for tuition, registration, examinations or for accessing laboratory and library facilities during the mobility period.

You are entitled to request changes to the learning agreement within the deadline decided by the sending institution and receiving institution/organisation. You are entitled to submit a request for extending the duration of the mobility period to your sending institution.

YOUR OBLIGATIONS AND DUTIES

You must respect the rules and regulations of the receiving institution/organisation and of the host country, including, among others, conduct, health and safety regulations.

You must respect the code of conduct of your receiving institution, by recognising the diversity of the community and not discriminating against others on the basis of their age, ethnic origin, race, nationality, membership of a national minority, culture, language, gender, sexual orientation, marital status, caring or parental responsibilities, illness, ability or disability, mental health status, medical condition, physical appearance, socio-economic background, religious faith or affiliation or lack thereof, political affiliation or opinions or lack thereof, or any other distinction.

You must act responsibly and respectfully towards your local and academic community. Behaving in a respectful manner towards others implies respecting the law and, among others, that you do not harass or bully others.

You must engage in a behaviour that does not pose any health or safety risk to yourself or others. You must respect the health and safety standards of your receiving institution/organisation and of the host country.

You must respect the principle of academic integrity and follow all educational components set out in the learning agreement, to perform to the best of your ability in all relevant examinations or other forms of assessment as well in the agreed tasks in case of a traineeship.

You are encouraged to take full advantage of all the learning opportunities available at the receiving institution/organisation, as well as maximising the benefits of your time abroad by taking an active part in the local society through intercultural or civic engagement activities / projects.

You may be charged a small fee (on the same basis as local students) for costs such as insurance, student unions membership or the use of study-related materials and equipment.

Together with the sending institution and the receiving institution/organisation, you must ensure that the changes to the learning agreement are validated after the request has been submitted.

AFTER THE MOBILITY PERIOD

YOUR ENTITLEMENTS

If enrolled in a higher education institution located in an EU Member State or third country associated to the Erasmus+ Programme you are entitled to receive full automatic academic recognition from the sending institution for the activities satisfactorily completed during your mobility period, in accordance with the learning agreement.

You are entitled and encouraged to request the Europass Mobility document if you are a recent graduate from a higher education institution located in an EU Member State or third country associated to the Erasmus+ Programme.

You are entitled to receive a transcript of records, if possible in a digital format, from the receiving institution within five weeks of the publication of your results, showing the credits and grades achieved. Upon receipt of the transcript of records, the sending institution will provide you with complete information on the recognition of your achievements.

If enrolled in a higher education institution located in an EU Member State or third country associated to the Erasmus+ Programme, you are entitled to have the recognised components included in the Diploma Supplement. You are entitled to receive the Diploma Supplement, if possible, in a digital format, also in its original language version.

When doing a traineeship, you are entitled to receive a traineeship certificate, if possible, in a digital format, from the receiving organisation/institution, summarising the tasks carried out and providing an evaluation. The sending institution will also give you a transcript of records, if specified in the learning agreement. If the traineeship was not part of the curriculum, you may request to have it recorded in the Europass Mobility document and if you are enrolled in a higher education institution located in a member country of the Bologna Process, the mobility period should additionally be recorded in your Diploma Supplement..

YOUR OBLIGATIONS AND DUTIES

You must fill in a participant report to provide feedback on your Erasmus+ mobility period to your sending and receiving institutions, to the relevant Erasmus+ National Agency and to the European Commission.

Your feedback will help the European Commission and the Erasmus+ National Agencies improve and enrich the Erasmus+ Programme for future generations.

You are encouraged to share your mobility experience with friends, fellow students, staff in the home institution, journalists etc. to let other people know and benefit from your experience.

To this end, you are encouraged to use the Erasmus+ Mobile Application and share your tips with future students.

You are encouraged to join local and national alumni communities and Erasmus+ alumni associations, student organisations and projects that promote Erasmus+ and its values, as well as mutual understanding between people, cultures and countries and internationalisation at home.



THROUGHOUT THE MOBILITY PERIOD

YOUR ENTITLEMENTS

You are entitled to equal and equitable access and opportunities under the Erasmus+ programme, as well as to fair, inclusive and transparent procedures at all stages of your mobility.

In case you encounter a problem or believe your rights are not respected, you must first contact your sending or receiving institution/organisation and seek a solution with them. You should identify the problem clearly and contact the relevant responsible person, according to the nature of the problem. Their names and contact details should be mentioned in the learning agreement. If necessary, you should go through the formal appeals procedures established at the sending or

receiving institution/organisation. If your sending or receiving institution/organisation fails to fulfil the obligations outlined in the Erasmus Charter for Higher Education or in your grant agreement, you may contact the relevant Erasmus+ National Agency.

Student unions and student representatives, as well as both your sending and receiving institutions, can be of assistance to you. The sending and receiving institutions can indicate to you where to find the contacts of the local student unions and representatives..

YOUR OBLIGATIONS AND DUTIES

To support you through every step of your mobility, you are encouraged to download the Erasmus+ Mobile Application, which is your first entry point to the relevant services, tips and opportunities for your mobility period abroad.

You are also invited to make use of the Online Language Support designed for the Erasmus+ programme participants, so as to get access to language learning specific features which will help you master the languages you wish to speak in your daily life or mobility activities.

You are encouraged to be mindful about the impact of your mobility on the environment, for instance by taking actions that would reduce the carbon footprint of your travels.

Please get in touch with your sending and receiving institutions/organisation on what are the options available to you to make your Erasmus+ experience more environmentally friendly.

WHAT IF YOU DO NOT RESPECT THIS CHARTER?

Your sending and/or receiving institution/organisation may decide to end your mobility period abroad.